

MINUTES of the meeting of BOBBINGTON PARISH COUNCIL
held on Wednesday 16 May 2018 in the Jubilee room at Bobbington Village Hall
at 8:00pm

PRESENT: Councillor: Mrs L Jones (Chairman)
Councillors: M Snelson, Mrs. J Humphries, Mrs. J Stanton, Mrs. I Rees, W J Snelson and R Lewis.
Victoria Morris – Clerk to the Council
PCSO Murphy
2 Members of the public

1521. APOLOGIES:

Apologies for non-attendance were submitted on behalf of District Cllr. McCardle and County Councillor: Mrs V Wilson.

1522. DECLARATIONS OF INTEREST:

Cllr. Mrs Rees declared an interest in 1530ai. Cllrs. Mrs Humphries and W Snelson declared interests in 1530bii. Cllr Mrs Stanton declared an interest in 1530biii.

1523. MINUTES:

RESOLVED that the minutes of the meeting of Bobbington Parish Council held on 18 April 2018, a copy having previously been circulated to each member of the Council, be approved.

1524. MATTERS ARISING:

a. Tree Update (Brantley Lane / Crescent)

Cllr Mrs Stanton reported that she had met with Ms Haughty. They had discussed the funding and how this was to be raised. Whilst Ms Haughty is happy to make a small contribution, she doesn't feel comfortable asking the Parish Council or community to pay. She stated she did feel it was the Housing Association's responsibility. Once the tree is removed they will no longer incur the costs of maintaining the property to the current extent eg clearing the roof of moss, drain clearing. She requested a copy of the Parish Council's letter (which has been supplied) and will chase their response.

The Clerk has also requested a response from Staffordshire Housing Association, however, nothing has been received to date.

It was suggested that a meeting on site with the Housing Association may be beneficial. If not progressed it could be discussed with the legal team at the District Council, once they are engaged.

b. Affordable Housing

Due to difficulties in arranging a convenient date for Councillors, the architect and Staffordshire Housing Association, it has not been possible to hold a closed meeting to discuss the next stages of this project and, therefore, it was not possible to provide a detailed update to the annual Parish meeting. A meeting, has, however, been arranged for next week – as previously discussed, this will be a closed meeting.

c. Defibrillator

The adjourned training session is scheduled for 19 May 2018.

Cllr. Mrs Wilson is considering our request for assistance with funding the permanent signage, she is meeting with Mark Keeling of Staffordshire Highways next week.

An electrician has been engaged and will fit the equipment soon.

d. EE rural cell trial

Cllr. Mrs Stanton confirmed there was nothing further to report at the current time.

e. Noticeboard

The Clerk provided further examples of noticeboards and associated costs. She requested specific details to be determined with respect to style, colour etc. A discussion was held. It was agreed that both sides of the noticeboard should be lockable. (A sign could be placed inside providing contact details for the clerk, should people wish to place notices on the board.) It was agreed it should be aluminium painted brown and have "Bobbington Parish Council" on a header board, with other options subject to the cost and budget set aside.

f. Bobbington Bash

Several enquiries had been made with Halfpenny Green Air Scouts, The Vineyards, The Village Hall and Church all being supportive in principle. Blakelands have not yet responded, whilst the school are still to be contacted.

A committee will need to be established, therefore, Councillors were asked to obtain a name for a volunteer within the organisation for further discussion at the next meeting.

1525. HIGHWAY MATTERS

A road closure will be in place for the length of Crab Lane from its junction with Gospel Ash Road to its junction with Watery Lane on 21 and 22 May 2018 between 09:30 and 15:30 for BT Openreach works to be completed.

It was suggested that the number and web-link to report potholes is placed on facebook and the website to encourage road users to report potholes.

1526. REPORTS FROM COMMITTEE REPRESENTATIVES**Village Hall**

Nothing further to report (see annual Parish meeting minutes)

Church of the Holy Cross

Nothing further to report (see annual Parish meeting minutes)

Corbett School

Nothing further to report (see annual Parish meeting minutes)

Community Speed Watch ("CSW")

Nothing further to report (see annual Parish meeting minutes)

Velo

Further to the decision at the last meeting the Clerk had drafted a letter to the Information Commissioners office, this was approved by the Chair and those present.

Police Crime report

PCSO Murphy attended briefly. Whilst there were no specific matters to report for Bobbington, she informed those present that the number of keyless car thefts was increasing.

1527. PUBLIC QUESTION TIME

A parishioner informed the Council that he had previously requested a road sweeper visit the village. Initially he was informed the sweeper had broken – however, there is no evidence that it has since been – having confirmed this with the Council he will again chase them. Weeds growing from under the hedges onto the pavements were also discussed – this would be a County Council issue.

1528. GDPR

An email had been received from South Staffordshire Council with respect to the need to have a Data Protection Officer (“DPO”). A draft Data Protection Bill has been tabled by the Government which will exempt Parish Councils from the need to have a DPO. It would still be a matter of good practice but not a statutory requirement.

It was decided we should continue with the legal services provision, to include the GDPR review, however, at the current time, we will await the outcome of the Bill before appointing a DPO. This can be discussed when the GDPR review takes place.

1529. FINANCE**a. Clerk's salary review**

The Chairman explained that the sub-committee had benchmarked Clerks' salaries with surrounding parishes and calculated the salary per parishioner. As a result, they proposed a 10% increase in the Clerk's salary (to be back dated to the annual review date (March 2018)) to bring it in line with surrounding Parish Clerks. This was approved by all present.

b. Governance statement annual return 31 March 2018

The annual governance statement was reviewed and completed.

c. Review of Risk Management Policy and Risk Assessment

This was deferred due to the impending GDPR – it was agreed there were no changes to other elements of the assessment.

d. Accounts to 31 March 2018

The Clerk had previously provided copies of the accounts for the year ended 31 March 2018. No questions were raised. Cllr. W Snelson proposed and Cllr. Mrs Rees seconded, that they be taken as read, this was agreed by all present. The Chairman and Clerk signed the annual return.

1530. PLANNING MATTERS**a. Received:**

- i. PA 18/00319/FUL – The Cottage, Gospel Ash Road, Bobbington, Stourbridge, DY7 5ED – Ground and first floor elevation extensions to enlarge entrance hall and provide first floor terrace and enable installation of disabled access platform lift between ground and first floors – no objections
- b. Responded to:
 - i. Amended Plans – PA17/00584/FUL Demolition of steel-framed barn and erection of 1x3 bed dwelling and 1x4 bed dwelling of a new access; 19 Six Ashes Road, Bobbington, DY7 5BZ – a discussion was held. It was agreed that the response was unchanged – objections to be made due to greenbelt, the village curtilage, flooding, previous rejections etc
 - ii. Amended Plans – PA17/01140/FUL Construction of ground floor showroom, first floor indoor golf area, construction of ground floor store building extension and completion of first floor driving range shelter (previously approved in 2017); Halfpenny Green Golf Club, Kartar Farm, New Road, Swindon, DY3 4PP – no changes to the original response – no objection assuming restraints are placed on the future use.
 - iii. PA 18/00302/FUL Relocation of tractor storage facility previously approved under permission 12/00575/FUL as an extension off the existing winery; Halfpenny Green Vineyards, Tom Lane, Bobbington DY7 5EP – this is thought to be another retrospective application, however, most concern arose given the site plans do not appear to be current - they do not take into account the previous applications to move things e.g. dog kennels.
- c. Outcomes:
 - i. Amended Plans – PA17/00584/FUL Demolition of steel-framed barn and erection of 1x3 bed dwelling and 1x4 bed dwelling of a new access; 19 Six Ashes Road, Bobbington, DY7 5BZ – a discussion was held. It was agreed that the response was unchanged – objections to be made due to greenbelt, the village curtilage, flooding, previous rejections etc – application rejected
- d. Enforcement matters:
A response is still awaited from David Pattison, South Staffordshire Council.

It was noted that the environmental department are unable to offer any further advice with respect to a matter referred to them by the enforcement team, as such details have been forwarded to Cllr. McCardle.

1531. AIRFIELD MATTERS

Nothing further to report.

1532. CIVIC AWARD NOMINATIONS

The Clerk asked for nominations for the Civic Award 2017-2018. Several suggestions were discussed. It was agreed that the award would be presented to Mrs Margaret Howells for her work with Holy Cross Church. Mrs Howells will be invited to the June or July meeting.

1533. TOM BUTLER CUP COMPETITION “Wildlife in Bobbington”.

The Clerk had drafted a poster for review. The date of the School's Summer fayre was unknown, as such, it was agreed Mrs Southall would be approached. Cllr.

Mrs. Rees has a photographer contact, who she will approach to judge the competition. It was agreed that the same age groups could be used as the previous competition.

1534. CORRESPONDENCE

South Staffordshire Council (SSC) – Summer School holiday provisions
Corbett School email re thanks for donation

Circulated by email prior to the meeting:-

SSC – SSC Council News round-up issues 64, 65, 66, 67

SSC – Dying matters – Staffordshire Campaign Supporters update

SSC – SAD's inspectors report and local plans database

SSC grass cutting update 10/11 May 2018; 24 April 2018; 14/15 May 2018

Staffordshire County Council – pothole update w/c 7/5/18; 30/4/2018; 23/4/2018

Police Crime Commissioner update 3/5/2018

VAST 30/4/2018

Civic Voice War memorial news 1/5/18

Volunteer for Ironman 70.3 Staffordshire 2018

1535. ANY OTHER BUSINESS

DATE OF NEXT MEETING 20 June 2018 at 7:30pm.

Meeting Closed 9pm