

NOTICE OF A MEETING OF BOBBINGTON PARISH COUNCIL

To be held at Halfpenny Green Wine Estate, Bobbington, at 7:30pm on Wednesday 20th November 2024

Members of the public and the press are welcome to attend.

14th November 2024

AGENDA

24/094. Apologies: To receive and approve reasons for absence.

24/095. Declarations of Interest and Dispensations: To receive declarations of interest in accordance with the Local Government Act 2000

24/096. Minutes: To sign as a correct record the minutes of the meetings held on 18th September 2024 (**appendix 1**)

24/097. Matters arising from the minutes:

- 24/081. Clerk to contact Cllr V. Wilson for an update on Tom Lane
- 24/082. Bus shelter and style to be repaired
- 24/085 iv. Clerk to find alternative contact for the Community Speed Watch
- 24/085 vii. Clerk to check the date for the next Locality Forum
- 24/090 1) Second set of keys cut for the Clerk
- 24/090 1) Clerk to ask SLCC mentor about essential files being backed up
- 24/090 4) Clerk to create a homeworking risk assessment
- 24/090 5) Clerk to email copy of passport and driving license to Chair and Vice- Chair

24/098. Highway Matters:

- i. Damaged road sign – Six Ashes Road between 97-103. SCC reference no: 4412097

24/099. Friends of Bobbington:

24/100. Airfield matters:

24/101. Reports from Committee Representatives:

- i. Corbett School
- ii. Bobbington Village Hall
- iii. Holy Cross Church
- iv. Community speed watch
- v. Health and wellbeing
- vi. Crime report
- vii. South Staffordshire locality forum
- viii. National network: Micro Councils

24/102. Public Participation: The meeting to adjourn for up to 15 minutes to allow for public participation. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman.

24/103. Finance Matters:

- a) To approve the payment schedule for September, October, November and December.

Payment schedule Sept / Oct/ Nov	PAID					
Unity Trust Bank	September	Bank Fee	DD	£ 1.17	£ -	£ 1.17

Clerk Salary & Expenses	Aug/ Sept/ Oct 2024	Staffing Costs	BACs	£ 729.20	£ -	£ 729.20
Unity Trust Bank	October	Bank Fee	DD	£ 5.40	£ -	£ 5.40
Clerk Salary & Expenses	Nov 2024	Staffing Costs	BACs	£ 211.17	£ -	£ 211.17
Nest	Pension	Staffing Costs	DD	£ 15.40	£ -	£ 15.40
					Total Paid	£ 962.34
Payment Schedule Dec	TO PAY					
Halfpenny Green Vineyards	November	In lieu of room hire	CHQ	£ 30.00	£ -	£ 30.00
Bobbington Village Hall	2024	Donation towards booking Clerk	BACs	£ 500.00	£ -	£ 500.00
					Total to pay	£ 530.00

- b) To approve the accounts and bank reconciliation to 31st October 2024 (**appendix 2a**)
- c) To review the draft budget 2025 – 2026 (**appendix 2b**)
- d) Message of thanks to the Internal Auditor
- e) Review of annual S137 Contribution for booking clerk of Bobbington Village Hall
- f) To note the local government pay award for 1st April 2024 – 31st March 2025

24/104. Planning:

- a) To consider new application/s:

Reference	Address	Details	Bobbington Parish Council comment	SSC decision
24/00825/FULHH	The Summer House Long Common Claverley WOLVERHAMPTON WV5 7AX	Proposed demolition of existing domestic outbuildings and replacement with new detached garage.	No objection. Comment submitted 14.10.24 The Parish Council do not object to the application for a detached garage. However, the Council would object if this was to be used as a residential dwelling in the future.	Awaiting decision

- b) To report decisions on previous applications:

Reference	Address	Details	W&H comment	SSC decision
24/00645/TTREE	Sundown Church Lane Bobbington STOURBRIDGE DY7 5DH	TPO 60.1981: Ash (G1) - dismantle and remove	No objection.	Awaiting decision

24/105. Clerk Report: To note the Clerk Report (**appendix 3**)

24/106. Correspondence: To note the correspondence list for September/ October/ November 2024 (**appendix 4**)

24/107. Code of Conduct Training: To review the code of conduct training

24/108. Civility and Respect Pledge: To review the NALC pledge and the criteria as follows:

- a) The Council to agree that it will treat all Councillors, Clerk and all employees, members of the public, representatives of partner organisations and volunteers with civility and respect in their role
- b) The Council has put in place a training programme for Councillors and Staff
- c) The Council has signed up to Code of Conduct for Councillors
- d) The Council has good governance arrangements in place including, staff contracts, and Dignity at Work policy
- e) The Council will commit to seeking professional help at early stages should civility and respect issues arise
- f) The Council will commit to calling out bullying and harassment if it happens
- g) The Council will continue to learn from best practice in the sector and aspire to being a role model
- h) The Council will support the continued lobbying for the change in legislation to support the Civility and Respect Pledge including sanctions for elected members where appropriate

24/109: Policies:

- a) To review Scheme of Delegation to the Parish Clerk (**appendix 5a**)
- b) To adopt the Lone Working Policy (**appendix 5b**)
- c) To review the Standing Orders (**appendix 5c**)

24/110. Any other business: Defibrillators, maintenance of the brook.

24/111. Items for future meetings: To approve the precept 2025 – 2026, Policy reviews: Publication Scheme (previously social media policy), Policies to be adopted: Financial Regulations, Statement of Internal Controls and an annual review of the effectiveness of internal controls

24/112. Date of future Parish Council meeting:

Wednesday 15th January 2025, 7:30pm, Bobbington Village Hall

Wednesday 19th March 2025, 7:30pm, Bobbington Village Hall